

Opportunities

for Williamson & Burnet Counties

OWBC Board of Directors Meeting
Monday, December 9th, 2024, at 5:00 p.m.

POSTED Vicinta Stafford
Burnet County Clerk
By Amy Grant at 3:20 pm, Dec 04, 2024

In-Person Meeting, Round Rock Head Start Administration Building,
1001 E Main Street, Round Rock, Texas 78664.

Notice is hereby given that the Board of Directors for Opportunities for Williamson and Burnet Counties (OWBC) will be held on the **9th day of December 2024 at 5:00 p.m.**, Head Start Administrative Building, 1001 E Main Street, Round Rock, Texas 78664.

AGENDA

1. CALL TO ORDER:

2. ROLL CALL: Establish Quorum

3. WELCOME GUESTS: Head Start Policy President Jessica Gann and City of Leander Representative Greg Olmer

4. PUBLIC COMMENT:

5. ACTION ITEMS:

- 5.1) Discuss and consider action to accept new Board Members: Marco Cruz
 - a. HS Policy Council President, Jessica Gann
 - b. City of Leander Representative Greg Olmer
- 5.2) Discuss and elect Board of Director Officers Fernando Albornoz
- 5.3) Discuss and select Board of Director 2025 meeting dates Fernando Albornoz
 - Proposed dates:
 - February 24, 2025 Burnet HS
 - April 28, 2025 Round Rock HS
 - June 23, 2025 Burnet HS
 - August 25, 2025 Round Rock HS
 - October 27, 2025 Burnet HS
 - December TBA Round Rock HS
- 5.4) Discuss and consider action: September Agency Financials Daniel Ingram
- 5.5) Discuss and consider action: September Head Start Purchase Card Transactions Daniel Ingram
- 5.6) Discuss and consider action: Add Fernando Albornoz and Michael Sprott to signature authority on bank accounts. Remove Kelly Dix as signature authority on bank accounts. Daniel Ingram

604 High Tech Drive | Georgetown, TX 78626 | (512) 763-1400 | www.owbc-tx.org



6. CONSENT ITEMS:

(All of the following items on the Consent Agenda are considered to be self-explanatory by the Board and will be enacted in one motion. There will be no separate discussion of these items unless a Board member, staff member or citizen requests removal of the item from the Consent Agenda for the purpose of discussion. For removal of an item, a request must be made when the Consent Agenda is opened for Board Action.)

- 6.1) Minutes from October 2024 Board Meeting.
- 6.2) Minutes from November 2024 Finance Committee Meetings
- 6.3) Minutes from November 2024 Program/Personnel Committee Meeting.
- 6.4) Minutes from October 2024 Development Committee Meeting
- 6.5) Minutes from November 2024 Development Committee Meeting.
- 6.6) No Governance Committee meeting held November 2024.

7. THE HEAD START EXPERIENCE – ERSEA TRAINING:

Claudia Barnes

8. BOARD COMMITTEE/DEPARTMENT REPORTS:

Addendum to the Board of Directors Agenda: Committee Reports/Briefings: The Board of Directors may or may not receive a briefing dependent upon activity or change in status regarding the matter. The listing is provided to give notice to the public that a briefing to the Board on any or all subjects may occur.

- 8.1) Program/Personnel Committee: Donna Shaw
 - A. Community Services Program Report: Rebecca Orozco
 - 1. October CEAP/CSBG Dashboard
 - B. Senior Nutrition Program Report: Sharla Mikeska
 - 1. September and October Dashboard
 - C. Human Resources Report: Sandra Esqueda
 - 1. September and October Dashboard
 - D. Head Start Report: Lynore Samford
 - 1. Notice of Award FY25
 - 2. September and October Dashboard
- 8.2) Finance/Property Committee Report: Marco Cruz
 - 1. Bertram Head Start Costs Projections

Opportunities

for Williamson & Burnet Counties

OWBC Board of Directors Agenda 12/09/2024 Continued

8.3) Development and Marketing Committee Report:

Dori Yeater

1. Grant Update
2. Marketing Update
3. End of Year Giving

9. EXECUTIVE DIRECTOR REPORT:

Marco Cruz

10. ADJOURN MEETING:

Dated this 4th day of December 2024
Opportunities for Williamson and Burnet Counties
Fernando Albornoz, OWBC Board Chairman

I, the undersigned authority, do hereby certify that the NOTICE OF MEETING of the governing body of the above named Opportunities for Williamson and Burnet Counties (OWBC), is a true and correct copy of said NOTICE and that I posted a true and correct copy of said NOTICE on the bulletin board, in the County Offices of said Courthouse for WILLIAMSON AND BURNET Counties, TEXAS, a place convenient and readily accessible to the general public at all times, and said NOTICE was posted on December 4, 2024, at or before 5 o'clock p.m. and remained posted continuously for at least five calendar days preceding the scheduled time of said Meeting.



Marco Cruz, Executive Director

"The Opportunities of Williamson Burnet Counties Board of Directors reserves the right to adjourn in to Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code including, but not limited to, Sections: 551.071 (Consultation with Attorney), 551.072 (Deliberations about Security Devices), 551.087 (Economic Development), 418.183 (Deliberations about Homeland Security Issues) and as authorized by Texas Tax Code including, but not limited to, Section 321.3022 (Sales Tax Information)."

MISSION: To empower children, families, and seniors to achieve and maintain independence by partnering with area organizations to provide education, nutrition, and community support.

VISION: A healthy, educated community in which all people live independently and with dignity.

604 High Tech Drive | Georgetown, TX 78626 | (512) 763-1400 | www.owbc-tx.org

